

The Fullerton Arboretum

A Beautiful Outdoor Garden Setting

Basic Fees: The Basic Fees include site charge, use of grounds for photography, staff charge, hostess, and required membership to the Friends of the Fullerton Arboretum. There are an additional 2 hours prior to the rental start time for vendor set up and 1 hour after for clean up included. **Half of rental fee due at contract signing.**

Social Events, Weddings and/or Receptions may be held during the hours of 9:00 am and 11:00 pm. Saturday Ceremony only rentals must be completed by 3:00 pm, April through September.

Rates for up to 200 guests for Social Events, Weddings and/or Receptions at all locations.

Social Event/Wedding only (50 people or less) 2 Hours	\$800
Social Event/Wedding only 3 Hours	\$1250
Social Event/Reception only 4 Hours	\$2000
Social Event/Wedding and Reception 5 Hours	\$2500
Social Event/Wedding and Reception 6 Hours	\$3000

20% discount for Friday and 10% off Sunday rental fees

Use of kitchen by caterer for Pavilion reception only \$250

Additional \$5.00 per person over 200 guests all sites

Additional Fees:

Wedding/Event Insurance provided through Arboretum Insurance provider:

Sliding scale based on attendance. \$69.00 – \$138.00

Damage Deposit

\$500 deposit for up to 350 guests

Catering/ Alcohol

All food stuffs and all alcohol must be provided and served by a professional catering service with a liquor license and/or liquor liability insurance. The Catering company must be approved by the Arboretum. Champagne, wine and beer only may be served. No kegs or fountains. When alcohol is served on-site, a police officer(s) is required and hired by the Friends of the Fullerton Arboretum. Fees start at \$70.00 per hr. and are booked for reception time 3hr. minimum.

Rehearsal

One-hour rehearsal is included in the basic fee. Hostess is available to coordinate ceremony. \$50 is added for rehearsals after regular business hours of 8 a.m. - 5 p.m.

Equipment Rental

All equipment such as chairs, tables, aisle runners, etc. is to be rented from an approved equipment rental company.

The back room at the Heritage House may be used for the bride prior to ceremony, and is included in the basic fee. Not available for reception only.

Thank you for considering the Fullerton Arboretum for your social event, wedding and/or reception site. For further assistance, please contact Liz Gilson, Facility Rental Manager, at 657.278.4791. Or egilson@fullerton.edu
Web site address www.fullertonarboretum.org

1/18/2012